

CERTIFICATES OF INSURANCE MANAGEMENT SERVICES

PRISM partners with the industry's best to provide services that are second to none.

PRISM has contracted with EBIX, the largest provider of insurance certificate management services in North America and worldwide to help members manage and administer their incoming certificates of insurance for each organization with whom they contract.

EBIX offers a full-service insurance tracking solution flexible enough to validate and monitor insurance coverage requirements contained in any type of agreement, for any type of organization. EBIX fulfills the entire certificate tracking process from start to finish and displays all incoming certificates, insurance coverage information, and compliance results online for easy retrieval.



To get started, please contact:
Vikas (Vik) Yadav, Manager – Enterprise Solutions
vikas.yadav@ebix.com | 678.242.2881

Services Include

1. Unlimited training and unlimited platform access
2. Requesting, reviewing, and validating incoming insurance certificates and policy endorsements.
3. Tracking and requesting certificate renewals.
4. Maintain electronic history for 20+ years of insurance documentations, coverage information, and compliance results
5. Support to vendors/contractors and/or Insurance Brokers to resolve certificate deficiencies
6. Single point of contact for members as client support
7. Robust system with industry's highest security standards
8. Highly discounted pricing with no security/hosting/upgrade fees.

Messaging & Communications



Communication to Vendors and/or Insurance Brokers to quickly resolve identified insurance deficiencies.



User Friendly System

Customized training and user support are available as part of the on-boarding process.



Discounted Rates

Discounted pricing has been negotiated exclusively for PRISM members.

Quick Start Steps

1. Get in touch with [Vikas \(Vik\) Yadav](#) for scheduling a system demonstration.
2. Review and execute 'Purchase Order' per your requirements.
3. Gather requirements for implementation:
 - Data file must be in a .csv or Excel format containing a list of all active contracts requiring insurance monitoring.
 - List of indexed insurance requirements with vendors, included in your organization's standard Contract Types.
4. Share documentation with EBIX and get implemented within 4-6 weeks.
 - Week 1: Database and Website Creation along with system configuration as per client requirement.
 - Week 2: Sharing system credentials with client. Data validation as per data provided by the client.
 - Week 3: System update with follow-up notices. If approved by client, followed by final QA check. Training date and time agreement.
 - Week 4: Client approval required for defined custom changes. If "yes", project goes live.