

Resolution No. B12-002

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CSAC EXCESS
INSURANCE AUTHORITY ADOPTING AN INVOICING AND PAYMENT POLICY**

WHEREAS, the CSAC Excess Insurance Authority recognizes the importance of making timely payments to insurers, claimants, and others who provide coverage and services to members;

WHEREAS, late payment to insurers and others may result in cancellation of coverage or services which may affect all members of a program;

WHEREAS, the timely payment of Authority invoices by some members and the untimely payment of Authority invoices by others creates an inequity among members; and

WHEREAS, the JPA provides that penalties for late payment of Authority invoices may be determined and assessed by the Board of Directors (Article 17(e)).

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE CSAC EXCESS INSURANCE AUTHORITY HEREBY ADOPTS THE FOLLOWING POLICY, WHICH SUPERCEDES AND REPLACES RESOLUTION NO. 06-002:

- I. EIA shall endeavor to mail invoices to members as soon as practicable.
- II. Invoices shall be due and payable upon receipt and shall become delinquent 30 calendar days from the date of invoice or effective date of coverage or on some other specified delinquent date, whichever is latest.
- III. A "Delinquent Notice" shall be mailed by EIA on or about the delinquent date reminding the member of the terms of this policy.
- IV. Following a grace period of 15 calendar days from the mailing of the delinquent notice, interest will be assessed on any amounts which remain unpaid. The interest charge will accrue beginning on the first day following the delinquent date but will be waived on any amounts paid during the grace period.
- V. The interest rate shall be equal to the rate established by the Inter-fund Borrowing Policy plus 4%.
- VI. A separate invoice for interest charges shall be mailed to members upon receipt of funds after the expiration of the grace period.
- VII. Any invoices remaining unpaid for a period of 90 days beyond the grace period shall be reviewed by the Executive Committee.

- VIII. Notwithstanding any other provision to the contrary regarding late payment of invoices or cancellation from a program, at the discretion of the Executive Committee, any member that fails to pay an invoice when due may be given a ten (10) day written notice of cancellation.

PASSED AND ADOPTED by the Board of Directors of the CSAC Excess Insurance Authority, this 1st day of June, 2012, by the following vote:

AYES: Counties of Alameda, Butte, Contra Costa, El Dorado, Fresno, Inyo, Kings, Lassen, Mendocino, Merced, Nevada, Orange, Placer, Riverside, Sacramento, San Diego, San Joaquin, San Luis Obispo, Santa Barbara, Santa Clara, Shasta, Sierra, Solano, Stanislaus, Sutter, Tehama, Trinity, Tulare, Ventura, Yuba and Thomas Vance, Charlie Mitchell, Teri Enos-Guerrero, Larry Moss, Scott Schimke and Ashley Fenton

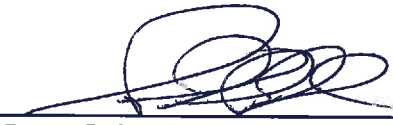
NOES: None

ABSENT: Counties of Alpine, Amador, Calaveras, Colusa, Del Norte, Glenn, Humboldt, Imperial, Kern, Lake, Madera, Marin, Mariposa, Modoc, Mono, Monterey, Napa, Plumas, San Benito, Santa Cruz, Siskiyou, Sonoma, Tuolumne, Yolo and Marlon Robbins, Kimberly J. Greer, Deborah Grant and Lynne Margolies

ABSTAIN: None

ATTEST:


Michael Fleming
Chief Executive Officer/Secretary


Scott Schimke
President, CSAC Excess Insurance Authority