

**CSAC EXCESS INSURANCE AUTHORITY**  
**EMPLOYEE BENEFITS COMMITTEE**

**FINAL AGENDA**

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CSAC Excess Insurance Authority  
75 Iron Point Circle, Suite 200  
Folsom, CA 95630  
916-850-7300

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Wednesday, February 17, 2016  
10:30 a.m.  
First Meeting – 2016

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....4

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**SELECTION OF CHAIR**

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- 2.A. Selection of Chair and Vice Chair.....5  
*An action to select a Chair and Vice Chair for the 2016 year.*

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, August 5, 2015 .....6  
*An action to approve the Minutes of the above meeting.*
- 3.B. Disclosure of Staff Underwriting Authority for Dental Program..... 10  
*An action to acknowledge receipt of the Disclosure.*

|      |   |    |
|------|---|----|
| 3.C. | Code of Conduct.....  | 11 |
|      | <i>An action to acknowledge receipt of the Code of Conduct.</i> |    |
| 3.D. | Standard Operating Procedures (SOP).....                        | 14 |
|      | <i>An action to acknowledge receipt of the Committee's SOP.</i> |    |

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## **DENTAL PROGRAM**

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|      |  |    |
|------|--|----|
| 4.A. | Program Performance Report (PPR) (Sidney) .....  | 24 |
|      | <i>An informational report on the Dental Program Performance through December 31, 2015.</i>          |    |
| 4.B. | Member Statistics (Sidney) .....   | 25 |
|      | <i>An informational report on the Dental Program member statistics.</i>                              |    |
| 4.C. | Program Budget Policies (Sidney) .....   | 27 |
|      | <i>An action to approve the Dental Program Budget Policy.</i>  |    |
| 4.D. | July 1, 2016 and January 1, 2017 Renewal Options (Sidney/Alliant) .....                              | 30 |
|      | <i>An action to approve the EIA Dental renewal for 2016/17.</i>                                      |    |
| 4.E. | Dental Premium Stabilization Fund Policy Review (Sidney) .....                                       | 39 |
|      | <i>An informational review of the modifications to the Dental Premium Stabilization Fund Policy.</i> |    |

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## **MISCELLANEOUS PROGRAMS**

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### **Life and Disability Program**

|        |   |    |
|--------|---|----|
| 5.A.1. | Member Statistics and Renewal Status (Sidney) .....   | 42 |
|        | <i>An informational report on the Life and Disability Program member statistics and renewal status.</i> |    |
| 5.A.2. | Stabilization Fund Balances (Sidney).....   | 44 |
|        | <i>An informational report regarding the balance of the Life and Disability stabilization fund.</i>     |    |

### **Vision Program**

|      |  |    |
|------|--|----|
| 5.B. | Member Statistics and Renewal Status (Sidney) .....  | 46 |
|      | <i>An informational report on the Vision Program member statistics and renewal status.</i> |    |

### **Employee Assistance Program**

|      |   |    |
|------|---|----|
| 5.C. | Member Statistics and Renewal Status (Sidney) .....                                     | 48 |
|      | <i>An informational report on the EAP Program member statistics and renewal status.</i> |    |

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**GENERAL BUSINESS**

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- 6.A. Calendar of Meetings for 2016 (Sarah) ..... 49  
*An action to approve the prospective schedule of meetings for the 2016 calendar year.*
- 6.B. Staff Report (Sarah) ..... 50  
*An informational report on the operations of the various Employee Benefits Programs.*

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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**FUTURE MEETINGS**

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The next regularly scheduled meeting will be held on Thursday, May 19, 2016 at 10:30 a.m. at the EIA office in Folsom.

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**ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*