

CSAC EXCESS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority
75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Thursday, January 10, 2019
10:00 a.m.
First Meeting – 2019

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions9

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, December 6, 2018..... 12
An action to approve the Minutes of the above meeting.
- 2.B. Code of Conduct..... 19
An action to acknowledge receipt of the Code of Conduct.
- 2.C. Standard Operating Procedures (SOP)..... 22
An action to acknowledge receipt of the SOP.
- 2.D. Disclosure of Underwriting Authority..... 42
An action to acknowledge receipt of the disclosure.

2.E.	Disclosure of Settled Claims.....	45
	<i>An action to acknowledge receipt of the disclosures.</i>	
2.F.	CSAC EIA Membership Applications	49
	<i>An action to approve the listed entities for participation in the EIA.</i>	
2.G.	Interim Financial Statements as of September 30, 2018.....	50
	<i>An action to acknowledge receipt of the statements.</i>	

COMMITTEE REPORTS

3.A.	EIAHealth Committee – 11/5/18, 11/28/18.....	78
3.B.	Employee Benefits Committee – 11/29/18.....	80
3.C.	General Liability 2 Committee – 12/7/18	81
3.D.	Risk Control Committee – 12/12/18.....	83
3.E.	Finance Committee – 12/13/18	85
3.F.	Claims Review Committee – 12/14/18.....	87
3.G.	Property Committee – 12/6/18, 12/19/18	88

INSURANCE PROGRAMS

4.A.	National Expansion Update (Mike F.).....	91
	<i>An informational report regarding the progress to date on national expansion.</i>	
4.B.	AmTrust Update (Alliant).....	95
	<i>An informational report regarding the status of AmTrust.</i>	

Excess Workers' Compensation Program

4.C.1.	Amendments to Addendum A – Claims Administration Guidelines (Jen)	99
	<i>An action to approve the proposed amendments to Addendum A and direct staff to distribute the amendments to the members for review and comment.</i>	
4.C.2.	Endorsement Regarding Off Duty Peace Officers (AB 1749) (Mike P.)	127
	<i>An action to approve the proposed Endorsement and direct staff to distribute to the EWC Program members for review and comment.</i>	

Master Rolling Owner Controlled Insurance Program

- 4.D.1. Risk Retention Philosophy (Gina) 132
An action to determine if the Committee’s risk tolerance has changed from “very low.”
- 4.D.2. New Member Application – City of Stockton (Alliant) 134
An action to approve the City of Stockton for membership in the MR OCIP.

FINANCIAL MATTERS

- 5.A. 2018 Comprehensive Annual Financial Report (CAFR) (Puneet)..... 135
An informational report regarding the CAFR, as of June 30, 2018.
- 5.B. 2018 Excess Insurance Organization (EIO) Audit Report (Puneet)..... 155
An informational report regarding the EIO audit report.
- 5.C. 2019/20 Major Budget Items (Gina)..... 167
Provide direction to staff regarding new items of significance for inclusion in the proposed 2019/20 Budget.

GENERAL BUSINESS

- 6.A. Committee Appointments (Kelli)..... 170
An action to appoint members to the various EIA committees.
- 6.B. 2019 Spring Retreat Topics (Mike F.) 206
Provide direction to staff regarding potential topics for the 2019 Spring Retreat.
- 6.C. Crisis Incident Management Services Update (Rick) 208
An informational report regarding the usage of the Crisis Incident Management services.
- 6.D. Staff Report (Mike F.)
Staff will report on matters of interest to the Committee.

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be held on **Thursday, February 7, 2019**, at **10:00 a.m.**, at **the EIA office in Folsom.**

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following list of claims:

- 7.A. Report of Pending Workers' Compensation and General Liability Claims Over \$1M (see attached)

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.