

CSAC EXCESS INSURANCE AUTHORITY

TECHNOLOGY COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority	Friday, May 31, 2019
Web Conference/Telephonic Meeting	9:00 a.m.
http://csac-eia.webex.com	First Meeting – 2019
Teleconference Number: Use Call Me option or 650-429-3300	
Meeting Number: 800 447 949	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions4
- 1.B. WebEx Protocol

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....5
An action to select a Chair and Vice Chair for the 2019 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, May 29, 20186
An action to approve the Minutes of the above meeting.

3.B.	Code of Conduct.....	11
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.C.	Standard Operating Procedures (SOP).....	14
	<i>An action to acknowledge receipt of the Committee's SOP.</i>	

GENERAL BUSINESS

4.A.	IT Department Staffing (Nicole).....	21
	<i>An informational report regarding the current status of staffing within the Department.</i>	
4.B.	Robotic Process Automation (RPA) (Nicole).....	23
	<i>An informational report regarding EIA's implementation and use of RPA.</i>	
4.C.	Website/Pool Management Update (Nicole)	24
	<i>An informational report regarding the status of the website and pool management projects.</i>	
4.D.	Claim System Update (Kenny).....	25
	<i>An informational report on the status of the claims system.</i>	
4.E.	Self-Hosting EIA, TPAs, and Member Instances of ClaimsXPress (Kenny).....	27
	<i>Provide direction regarding the possible migration to a self-hosted environment.</i>	
4.F.	Development of an In-House Proprietary Claims System (Kenny).....	29
	<i>An informational report on the Spring Retreat decision to develop a business plan.</i>	
4.G.	2019 Spring Retreat Recap (Nicole)	30
	<i>An informational report regarding the 2019 Strategic Planning Retreat.</i>	

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

The next meeting will be held at the call of the Chair.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

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CSAC Excess Insurance Authority		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
GSRMA	Rick Krepelka	247 West Sycamore Street Willows, CA 95988	(530) 934-5633
Kern County	Matt Gutierrez	1115 Truxtun Avenue Bakersfield, CA 93301	(661) 868-3808
Kern County Hospital Authority	Steven Chandler	1700 Mt. Vernon Ave Bakersfield, CA 93306	(661) 326-2868
Mendocino County	Heather Correll	501 Low Gap Road Ukiah, CA 95482	(707) 234-6061
City of Rancho Santa Margarita	Diego Chavez	22112 El Paseo Rancho Santa Margarita, CA 92688	(949) 635-1814
Santa Clara County	Hank Ford	2310 N 1 st Street, Suite 203 San Jose, CA 95131	(408) 441-4343
Shasta County	Angelika King	1450 Court Street, Rm 348 Redding, CA 96001	(530) 225-5092
Municipal Pooling Authority (MPA)	Erwin Chang	P.O. Box 67 Walnut Creek, CA 94597	(925) 943-1100
Riverside County	Monique Chaldu	P.O. Box 1210 Riverside, CA 92502	(951) 955-1000