

**CSAC EXCESS INSURANCE AUTHORITY**  
**PRIMARY GENERAL LIABILITY COMMITTEE**

**FINAL AGENDA**

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CSAC Excess Insurance Authority	Thursday, February 16, 2017
Web Conference/Telephonic Meeting	2:30 p.m.
<a href="http://csac-eia.webex.com">http://csac-eia.webex.com</a>	First Meeting – 2017
Teleconference Number: 866-469-3239	
Meeting Number: 800 079 354	

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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....4
- 1.B. WebEx Protocol

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**SELECTION OF CHAIR**

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- 2.A. Selection of Chair and Vice Chair.....5  
*An action to select a Chair and Vice Chair for the 2017 year.*

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, September 6, 2016.....7  
*An action to approve the Minutes of the above meeting.*

3.B.	Code of Conduct.....	10
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.C.	Standard Operating Procedures (SOP).....	13
	<i>An action to acknowledge receipt of the SOP.</i>	
3.D.	Claim Summary Report as of December 31, 2016.....	26
	<i>An action to acknowledge receipt of the report.</i>	

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## **GENERAL BUSINESS**

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4.A.	American Safety Placement for 2003/04 Program Year (Mike F.) .....	27
	<i>Provide direction to staff on how to proceed with American Safety.</i>	
4.B.	PGL Program Budget Policies (Gina).....	32
	<i>An action to approve the budget policies for the Program.</i>	
4.C.	2017/18 Program Renewal Status (Gina/Alliant) .....	35
	<i>An informational report regarding the 2017/18 renewal.</i>	
4.D.	PGL Coverage Alert Letter (Heather).....	37
	<i>An action to approve the proposed PGL Coverage Alert Letter.</i>	

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## **PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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## **FUTURE MEETINGS**

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## **ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**PRIMARY GENERAL LIABILITY COMMITTEE**

**TELEPHONIC ADDRESS LIST**

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<b>CSAC Excess Insurance Authority</b>		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
<b>Amador County</b>	Lisa Hopkins – <b>Alt.</b>	810 Court Street Jackson, CA 95642	(209) 223-6392
<b>CalMHSA</b>	John Chaquica	3043 Gold Canal Dr, Suite 200 Rancho Cordova, CA 95670	(916) 859-4818
<b>Humboldt IHSS Public Authority</b>	Kelly Vizgaudis	825 5 <sup>th</sup> Street, Room 131 Eureka, CA 95501	(707) 268-3668
<b>Sacramento County Contacts</b>	Paul Hight	9616 Micron Ave., Suite 600 Sacramento, CA 95827	(916) 876-5019
<b>Riverside County IHSS Public Authority</b>	Jeffrey L. Hunter	3880 Lemon Street, Suite 100 Riverside, CA 92502	(951) 955-5895
<b>Solano County</b>	Bonnie Kolesar	675 Texas Street, Suite 1800 Fairfield, CA 94533	(707) 784-2962
<b>Tuolumne County</b>	Ann Fremd – <b>Alt.</b>	2 South Green Street Sonora, CA 95370	(209) 533-6632