

CSAC EXCESS INSURANCE AUTHORITY

MEMBER SERVICES COMMITTEE

MEETING SUMMARY

CSAC Excess Insurance Authority
Web Conference/Telephonic Meeting

Thursday, May 16, 2019
10:00 a.m.
Second Meeting – 2019

Members Present

Jennifer Peters, GSRMA
Steven Chandler, Kern Co. Hospital Auth.
Barbara Esquivel, MPA
Claudia Castillo Del Muro, City of San Diego
Jim Johnson, Shasta County
Sherri Adams, Solano County
Matthew Duarte, CAPRI– Alternate, Non-Voting
Josie Perez-Belcher, CSRM

Members Absent

Sharon Vishwa, SMCSIG–Alternate

Consent Agenda

The consent agenda was approved unanimously.

Service Partner Trade Show Update

Staff updated the Committee on the status of the Service Partners Trade Show. All booths have been assigned, and registration is full. Staff is working with service partners to post videos on the website, along with creating new/updated QuickStart Guides for each participating vendor.

Enterprise Risk Consultants (ERC) Services Assignment Update

Since the January meeting staff has continued to market the ERC program. Nineteen Consultants are available, with four active assignments, and three potential assignments.

ERC Services – Review and Approval of Submitted Application

One new applicant to the ERC program was reviewed. Staff was directed to find out more information on one area of the application, and approved all other areas.

Review Membership Survey on Member Mentor Program

The Committee discussed the results of a survey on the creation of a Mentorship Program. Due to such positive results from the survey, the Committee moved to go forward with the creation of a Mentorship Program with a job-specific focus, Risk Management, to start.

EAGLE Awards – Review and Approval of Submitted Applications

Staff updated the Committee on the status of the EAGLE Awards program. The submission deadline was moved to July 1, as approved by Committee Chair, in the hopes to give Members more time to submit applications for the EAGLE Award. Committee directed staff to set up a meeting after July 15, 2019 so submissions can be evaluated.

Certificate of Insurance Management Request for Information (RFI) Update

Staff updated the Committee on the status of the RFI for Certificate of Insurance Management Services. The deadline is the day after the meeting (May 17, 2019). Results of the RFI will be used by staff in renegotiating the contract with our existing service provider, Exigis.

Strategic Planning Facilitation Services for Paradise Recreation & Park District

The Committee moved to approve waving the fees for a Strategic Planning session for the Paradise Recreation & Park District due to their extenuating circumstances.

2019 Spring Retreat Recap

Committee Chair, Sherri Adams, reported on the 2019 Spring Retreat. Topics of the retreat included: In-House Legal Services, Claims Management Information System, Managing a Hard Market, and Relationship with Law Enforcement.

Future Meetings

The next regularly scheduled meeting will be Thursday, September 19, 2019 at 10 a.m. in the EIA office in Folsom. A doodle poll will be sent to schedule an additional meeting after July 15th.