

CSAC EXCESS INSURANCE AUTHORITY
MEMBER SERVICES COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority
75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Wednesday, August 22, 2018
10:00 a.m.
Fourth Meeting – 2018

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions4

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, April 10, 20185
An action to approve the Minutes of the above meeting.

GENERAL BUSINESS

Enterprise Risk Consultants Services

- 3.A. Enterprise Risk Consultants (ERC) Services Assignments Update (Rick & Maria) ...7
An informational report regarding the activity within the ERC Services.
- 3.B. ERC Services – Review and Approval of Submitted Applications (Rick)8
Provide direction to staff regarding the applications received for ERC Services.

- 3.C. ERC Services – Review and Approval of Suggested Contract Revisions (Rick)... 33
Provide direction to staff regarding suggested changes to the ERC Contract.

Other Services

- 3.D. Certificate of Insurance Management Services (Rick & Maria) 45
Provide direction to staff regarding acceptance of new Committee responsibility.
- 3.E. New Member Service Initiatives Update (Rick & Maria)..... 46
Provide direction to staff regarding the Quick Start Guides.
- 3.F. Crisis Incident Management (CIM) Services Update (Rick) 54
An informational report regarding the activity within the CIM Services.

On the Horizon

- 3.G. EAGLE Awards Committee Update (Rick)..... 55
Provide direction to staff regarding merging the two committees.
- 3.H. Service Partner Trade Show Update (Maria) 57
Information item - no action required.
- 3.I. Strategic Planning Facilitation Services – Potential New Service (Rick)..... 66
Provide direction to staff regarding adding Strategic Planning Facilitation as a service offering.

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

- 4.A. Schedule for Meetings of 2019 (Maria) 68
An action to approve At-A-Glance Member Services Committee meeting schedule for 2019.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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MEMBER SERVICES COMMITTEE

TELEPHONIC ADDRESS LIST

CSAC Excess Insurance Authority
Web Conference/Telephonic Meeting
<http://csac-eia.webex.com>
Teleconference Number: Use Call Me option or 866-469-3239
Meeting Number: 803 275 362

Wednesday, August 22, 2018
10:00 a.m.
Third Meeting – 2018

CSAC Excess Insurance Authority		75 Iron Point Circle, Ste. 200 Folsom, CA 95630	(916) 850-7300
CSRМ	Josie Perez-Belcher	11824 Air Expressway Adelanto, CA 92301	(760) 246-8691
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