

**CSAC EXCESS INSURANCE AUTHORITY**  
**GENERAL LIABILITY 2 COMMITTEE**

**MEETING SUMMARY**

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CSAC Excess Insurance Authority  
75 Iron Point Circle, Suite 200  
Folsom, California 95630  
916-850-7300

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Thursday, October 11, 2018  
10:00 a.m.  
Eighth Meeting – 2018

**Members Present**

Karen Caoile, Alameda County  
Sharon Hymes-Offord, Contra Costa Co.  
Robert Schroeder, El Dorado County  
Andrew Lathrop, City of Oakland  
Michael Bowers, Riverside County  
Patrick Flaherty, City of Sacramento  
Paul Hight, Sacramento County  
LeAnna Williams, San Bernardino County  
Claudia Castillo del Muro, City of San Diego  
Lance Sposito, Santa Clara County  
Enrique Sahagun, Santa Cruz County  
Susan Cox, Tulare County

**Members Absent**

Donald White, ERMAC  
Tanya Moreno, San Joaquin County  
Walter Rossmann, City of Santa Clara

**General Business**

- The Committee had a long discussion regarding solutions previously identified to address some of the challenges the program is facing with regard to claims handling procedures, litigation, and claims/loss data reporting issues. Five major solutions were discussed, each having several recommendations for implementation:
  1. The creation a Member Report Card.
  2. Revise and update the claims administration guidelines, including adding an addendum to address specific litigation management concerns.
  3. Increased and directed communications with the members, including a newsletter regarding claims management issues identified from program claims and lessons learned.
  4. The creation of a GL2 subcommittee (CRC2) to review and discuss claims being prepared for settlement prior to settlement conferences.

5. Loss data reporting, which would require the members to provide monthly loss data to the EIA. The members will also receive a “loss data submission audit” by the year end which will create the baseline for all members as to the quality of the loss data being reported and will detail deficiencies.

The Committee took action on each of the proposed solutions and directed staff to continue to work on them and to bring draft report cards and/or proposed revisions to existing guidelines to the next meeting.

- The Committee approved resolution GL218-001 updating the policy regarding coverage determinations and settlement authority. The resolution details that Mr. Eric Brenneman will continue as coverage counsel with his new firm, and Mr. Douglas Alliston is the pre-approved counsel for conflict opinions.
- The Committee received an informational update from Member Services on new and existing tools and resources available to members to help strengthen risk management strategies and mitigate costs.

### **Next Meeting**

The next meeting will be held at the call of the chair.