

**CSAC EXCESS INSURANCE AUTHORITY**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

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CSAC Excess Insurance Authority  
75 Iron Point Circle, Suite 200  
Folsom, California 95630  
916-850-7500

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Thursday, December 12, 2019  
10:00 a.m.  
Eleventh Meeting – 2019

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....5

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, July 19, 2019 .....7  
*An action to approve the Minutes of the above meeting.*
- 2.B. Approval of Minutes, October 3, 2019..... 10  
*An action to approve the Minutes of the above meeting.*
- 2.C. CSAC EIA Membership Applications ..... 17  
*An action to approve the list of entities for membership in the EIA.*
- 2.D. 2020 Board Mentor Assignments ..... 18  
*An action to make mentor assignments for 2020.*

|      |   |    |
|------|---|----|
| 2.E. | 2020 Calendar of Meetings.....                                      | 20 |
|      | <i>An action to approve the 2020 meeting calendar.</i>              |    |
| 2.F. | Informational Reports   |    |
|      | <i>An action to acknowledge receipt of the reports.</i>             |    |
|      | 1. Report on Eleventh Annual Public Entity Membership Meetings..... | 21 |
|      | 2. EIA Annual Report .....  | 24 |
|      | 3. Disclosure of Underwriting Authority.....                        | 25 |
|      | 4. 2018/19 EWC Payroll Audit Results .....                          | 28 |

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## **COMMITTEE REPORTS**

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|      |  |    |
|------|--|----|
| 3.A. | Excess Insurance Organization Board of Directors – 10/17/19..... | 30 |
| 3.B. | Claims Review Committee – 10/11/19, 11/8/19 .....                | 32 |
| 3.C. | Claims Review Committee 2 – 10/18/19.....                        | 35 |
| 3.D. | Legislative Committee – 11/7/19.....                             | 36 |
| 3.E. | Governance Sub-Committee – 11/13/19 .....                        | 41 |
| 3.F. | Primary Workers’ Compensation Committee – 11/13/19.....          | 42 |
| 3.G. | Technology Committee – 11/20/19.....                             | 43 |
| 3.H. | Risk Control Committee – 12/4/19 .....                           | 45 |
| 3.I. | Finance Committee – 12/11/19.....                                | 46 |
| 3.J. | Underwriting Committee – 12/11/19.....                           | 47 |

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## **INSURANCE PROGRAMS**

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|      |  |    |
|------|--|----|
| 4.A. | Recent Casualty Underwriter Meetings & 2020/21 Renewal Data (Brian).....   | 48 |
|      | <i>An informational report regarding the recent meetings staff and Alliant had with P&amp;C underwriters and the status of the 2020/21 renewals.</i> |    |

### **Property Program**

|      |  |    |
|------|--|----|
| 4.B. | 2020/21 Renewal Status (Alliant).....  | 50 |
|      | <i>An informational report regarding recent meetings with underwriters, the status of the insurance market, and the status of the 2020/21 renewal.</i> |    |

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**FINANCIAL MATTERS**

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- 5.A. Request to Waive Late Fee (Puneet)..... 51  
*An action to consider waiving a late fee.*

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**GENERAL BUSINESS**

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- 6.A. Committee Appointments (Kelli)..... 52  
*An action to appoint members to the various EIA committees.*
- 6.B. Development of a Proprietary Claims System (Tom) ..... 86  
*An action to approve the business plan for developing a proprietary claims system.*
- 6.C. National Expansion Update (Mike F.) ..... 99  
*An informational report regarding the National Expansion initiative.*
- 6.D. Amendments to the EIO Articles of Incorporation (Mike F.) ..... 101  
*An action to approve the amendment to the EIO Articles of Incorporation.*
- 6.E. Service Provider Contracting Policy Statement (Mike P.)..... 109  
*An action to approve the Service Provider Contracting Policy Statement.*
- 6.F. AGRiP Recognition Application (Brian)..... 112  
*An action approve the application for submission to AGRiP.*
- 6.G. 2019 Fall Strategic Planning Retreat Recap (Mike F.) ..... 130  
*An informational report regarding the Strategic Planning Retreat that was held this fall.*
- 6.H. Rebranding Strategy and Amendments to the JPA Agreement (Rick)..... 143  
*An action to authorize hiring of a consultant, approval of the proposed timeline and amending the JPA Agreement.*
- 6.I. 2020/21 Retreat Dates & Location (Gina)..... 145  
*An action to select the dates for the next Retreat and determine the location.*
- 6.J. Member Services Update (Rick) ..... 146  
*An informational report regarding new member services.*
- 6.K. Staff Report (Mike F.)  
*Staff will report on matters of interest to the Committee.*

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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## **FUTURE MEETINGS**

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The next regularly scheduled meeting will be held on **Thursday, January 9, 2019**, at **10:00 a.m.**, at the **EIA office in Folsom**.

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## **CLOSED SESSION**

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*For the following items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager, and the primary claims handler and their supervisor.*

*Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claim:*

7.A. Tusan v. City of Hemet – 3/24/17 (Randy)

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## **ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*