

**CSAC EXCESS INSURANCE AUTHORITY**  
**PRIMARY WORKERS' COMPENSATION COMMITTEE**

**FINAL AGENDA**

---

CSAC Excess Insurance Authority  
75 Iron Point Circle, Suite 200  
Folsom, California 95630  
916-850-7300

---

Friday, February 24, 2017  
**NOTE NEW TIME: 9:00 a.m.**  
First Meeting – 2017

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

---

**ROLL CALL/INTRODUCTIONS**

---

- 1.A. Establishment of Quorum/Introductions .....4

---

**SELECTION OF CHAIR**

---

- 2.A. Selection of Chair and Vice Chair.....5  
*An action to select a Chair and Vice Chair for the 2017 year.*

---

**CONSIDERATION OF OFF AGENDA ITEMS**

---

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

---

**CONSENT AGENDA**

---

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, August 24, 2016 .....7  
*An action to approve the Minutes of the above meeting.*
- 3.B. Approval of Minutes, December 15, 2016 ..... 12  
*An action to approve the Minutes of the above meeting.*

3.C.	Code of Conduct.....	14
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.D.	Standard Operating Procedures (SOP).....	17
	<i>An action to acknowledge receipt of the SOP.</i>	
3.E.	Disclosure of Disposition of Claims.....	33
	<i>An action to acknowledge receipt of the disclosure.</i>	
3.F.	PWC Notice of Potential Withdrawal .....	37
	<i>An action to acknowledge receipt of the report.</i>	

---

## **RENEWAL MATTERS**

---

4.A.	Program Structure Overview (Gina) .....	38
	<i>An informational report regarding the current and historical structures of the Program.</i>	
4.B.	Claim Summary Report as of December 31, 2016 .....	39
	<i>An informational report regarding claims.</i>	
4.C.	Target Funding Guidelines (Gina).....	40
	<i>An action to reaffirm the Target Funding Guidelines.</i>	
4.D.	2017/18 Actuarial Results & Funding Decisions (Gina).....	43
	<i>An action to approve funding for 2017/18 and possibly declare a dividend.</i>	
4.E.	2017/18 Renewal Terms (Alliant).....	55
	<i>An action to approve renewal terms for 2017/18.</i>	
4.F.	Risk Transfer to EIO (Gina) .....	61
	<i>An action to approve transferring risk for the 2017/18 corridor retention to the EIA's captive.</i>	
4.G	2017/18 Deposit Premium Allocation (Brian) .....	63
	<i>An action to set the premium allocation and member rates for 2017/18.</i>	
4.H.	Tower/American Safety Update (Alliant).....	67
	<i>An informational report regarding the status of the Tower and American Safety placements.</i>	

---

## **OPERATIONAL MATTERS**

---

5.A.	Claims System Conversion Status (George) .....	68
	<i>An informational report regarding the status of converting PWC TPA claims data into Systema.</i>	
5.B.	Program Budget Policies (Gina) .....	69
	<i>An action to approve the Program's Budget Policies.</i>	
5.C.	New Member Application– City of Imperial Beach (Rebekah) .....	74
	<i>An action to approve the City of Imperial Beach for membership in the PWC program.</i>	

- 5.D. New Member Application– Santa Cruz City Schools (Rebekah) ..... 78  
*An action to approve the Santa Cruz City Schools for membership in the PWC program.*
- 5.E. Member Engagement & Committee Service (Gina) ..... 82  
*An action to provide direction to staff on ways to engage members in the governance of the Program.*

---

## CLAIMS MATTERS

---

- 6.A. TPA Claim Audits (Suzanne) ..... 84  
*Provide direction to staff regarding the results of the TPA audits.*
- 6.B. Member TPA Changes (Kathy) ..... 87  
*An informational report regarding members that have changed TPAs.*
- 6.C. Medical Provider Network (MPN) Contract Renewal (Mike P.) ..... 89  
*An action to authorize staff to negotiate a renewal with Wellcomp within specified parameters.*

---

## PUBLIC COMMENT

---

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

---

## FUTURE MEETINGS

---

- 7.A. 2017 Meeting Schedule (Gina) ..... 91  
*An action to approve the 2017 meeting schedule.*

The next regularly scheduled meeting is **Thursday, June 8, 2017, at 10:30 a.m.**, to be held **via WebEx**.

---

## ADJOURNMENT

---

*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*