

CSAC EXCESS INSURANCE AUTHORITY
PRIMARY GENERAL LIABILITY COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority
75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Friday, March 25, 2016
9:00 a.m.
First Meeting – 2016

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions4

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....5
An action to select a Chair and Vice Chair for the 2016 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, March 27, 2015.....7
An action to approve the Minutes of the above meeting.
- 3.B. Code of Conduct..... 13
An action to acknowledge receipt of the Code of Conduct.

3.C.	Standard Operating Procedures (SOP).....	16
	<i>An action to acknowledge receipt of the SOP.</i>	
3.D.	Claim Summary Report as of December 31, 2015.....	29
	<i>An action to acknowledge receipt of the report.</i>	
3.E.	Disclosures of Claims Settled	31
	<i>An action to acknowledge receipt of the disclosures.</i>	

RENEWAL MATTERS

4.A.	Program Structure Overview (Gina).....	33
	<i>An informational report regarding the Program's structure.</i>	
4.B.	Target Funding Guidelines (Gina)	34
	<i>An action to affirm the Target Funding Guidelines.</i>	
4.C.	2016/17 Renewal Terms (Alliant).....	37
	<i>An action to approve terms for the 2016/17 reinsurance renewal.</i>	
4.D.	2016/17 Actuarial Results (Brian)	49
	<i>An action to approve funding 2016/17.</i>	
4.E.	2016/17 Premium Allocation (Brian)	55
	<i>An action to approve the premium allocation for 2016/17.</i>	

GENERAL BUSINESS

5.A.	Update Regarding George Hills Co. (Mike P.)	57
	<i>An informational report regarding recent changes at George Hills Co. and the effect the changes are having on claims handling.</i>	
5.B.	Request for Additional TPAs (Mike P.)	58
	<i>An action to decide whether to add one or more TPA(s) to the PGL TPA panel.</i>	
5.C.	Primary General Liability (PGL) Claims Audit (Heather).....	59
	<i>An informational report regarding liability claims audits.</i>	
5.D.	EPL Hotline Utilization (Gina).....	76
	<i>An informational report regarding hotline usage.</i>	
5.E.	Policy Statement for PGL Crisis Incident Management (Rick).....	77
	<i>An action to approve the Policy Statement for Crisis Incident Management on the PGL Program.</i>	
5.F.	Program Budget Policies (Brian).....	81
	<i>An action to approve the budget policies for the Program.</i>	

- 5.G. Information Technology Strategic Plan (George)..... 84
An informational report regarding the IT Strategic Plan for 2015-2020.

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

CLOSED SESSION

For the following claim(s)/litigation item(s), those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claim(s):

- 6.A. American Safety Placement for 2003/04 Program Year

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.