



CSAC EXCESS  
INSURANCE  
AUTHORITY

CALIFORNIA  
PUBLIC ENTITY  
INSURANCE  
AUTHORITY

October 18, 2005

**ACTION REQUIRED**

To: EIA Member Counties

From: Michael Fleming, Chief Executive Officer

Re: Proposed **Amendment** to the CSAC Excess Insurance Authority  
Joint Powers Agreement Regarding **EIA/CPEIA Restructure**

Enclosed are the final documents relating to the restructuring of the EIA and CPEIA. We have been discussing this concept for a year and a half and I am pleased that at the October 7<sup>th</sup> meeting, the Board of Directors approved the sending of this proposed JPA amendment to the boards of supervisors for a final vote. As a result of suggestions made during the review and comment period, the Board of Directors approved a change to the insurance program voting provision [Article 7(c)], which will restrict public entity board member votes to 20% of County membership rather than 20% of total membership.

Because of this minor change and some minor formatting changes to some of the other documents, we are asking that you utilize the enclosed materials, rather than previously distributed information, when taking this item to your board for a vote. There are two new documents enclosed including a clean execution copy of the JPA and a sample board agenda summary. These items are all unbound so that you can photocopy them as needed. All of these documents can also be conveniently found on our website at [www.csac-eia.org](http://www.csac-eia.org). The sample board agenda summary can be located on the website in "MS Word" format so that you can cut and paste this document to fit your style and layout. All other documents on the website are in "PDF" format, but if you want any of these in "MS Word" format please let us know and we can e-mail them to you.

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California Association of  
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25 Years of Serving  
California's Counties

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Enclosed are the following documents that we recommend you include in your board agenda:

- Sample board agenda item
- Executive Summary
- Red-line version of the JPA amendment
- Clean version of the JPA and two signature pages
- Pros and Cons of the restructure
- Frequently Asked Questions

Also enclosed are additional resource materials that you may or may not wish to forward to the board including:

- A Detailed Analysis
- Red-lined changes to the Bylaws
- Summary of the JPA changes
- Summary of the Bylaws changes

We are anticipating that many of our board members will want us to provide assistance in presenting this information. We are available at your request to make a presentation in a study session and/or board meeting. It was suggested at one of our workshops that with proper preparation, many counties will be able to effectively handle this matter on the consent calendar. If you can arrange for a study session with key representatives of your county (CAO, Board of Supervisor, County Counsel, etc.), we will be available to meet with your decision makers in advance of the board of supervisors vote. If this interests you or you wish to have us present for the board vote, please call me as soon as possible to arrange a time.

**Please present the proposed amendment to your Board of Supervisors before the March 3, 2006 deadline.** The amendment to the JPA will become effective upon approval of two-thirds of the boards of supervisors (36 boards) which we hope will occur well in advance of the March 3<sup>rd</sup> deadline. Upon approval by your board, please **return one of the certified signature pages to the EIA office.**

Enclosures

cc: Steve Underwood, EIA Legal Counsel