

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

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Web Conference/Telephonic Meeting	Thursday, December 1, 2022
<a href="https://zoom.us">https://zoom.us</a>	10:00 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171 Twelfth Meeting – 2022	
Meeting Number: 835 8951 0414	

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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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|------|---|---|
| 1.A. | Establishment of Quorum/Introductions ..... | 6 |
| 1.B. | Web Conference Protocol                     |   |

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

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|------|--|----|
| 2.A. | Approval of Minutes, October 6, 2022.....<br><i>An action to approve the Minutes of the above meeting.</i> | 7  |
| 2.B. | 2023 Calendar of Meetings.....<br><i>An action to approve the Committee's 2023 meeting schedule.</i>       | 15 |

2.C. Informational Reports

*An action to acknowledge receipt of the following reports.*

1. Report on Fourteenth Annual Public Entity Membership Meeting..... 16
2. Disclosure of Underwriting Authority..... 18

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**COMMITTEE REPORTS**

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3.A.	Claims Review Committee 2 – 10/12/22, 11/9/22 (Mike) .....	23
3.B.	Claims Review Committee – 10/14/22, 11/18/22 (Mike).....	25
3.C.	Legislative Committee – 10/13/22 (Mike).....	27
3.D.	General Liability 2 Committee – 10/26/22 (Brian).....	29
3.E.	Underwriting Committee – 10/27/22, 11/30/22 (Roberto).....	31
3.F.	Personnel Sub-Committee – 10/28/22 (Gina) .....	34
3.G.	Governance Sub-Committee – 11/29/22 (Gina).....	35
3.H.	PRISM ARC Board of Directors – 10/17/22 (Gina).....	36

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**INSURANCE PROGRAMS**

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**General Liability 1 Program**

4.A.	MS Re Extension Proposal (Alliant) .....	37
	<i>An action to recommend to the Board of Directors an extension of the MS Re Reinsurance Agreement.</i>	

**Property Program**

4.B.	2023/24 Renewal Status (Alliant) .....	49
	<i>An informational report regarding the status of the insurance market and the 2023/24 renewal.</i>	

**Master Rolling Owner Controlled Insurance Program**

4.C.1.	New Member Application – Humboldt County (Alliant).....	54
	<i>An action to approve Humboldt County as a new member to the MR OCIP.</i>	
4.C.2.	New Member Application – Colusa County (Alliant).....	55
	<i>An action to approve Colusa County as a new member to the MR OCIP.</i>	

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## FINANCIAL MATTERS

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- 5.A. ARC Capital Contribution Policy (Gina)..... 56  
*An action to adopt a policy to authorize capital contributions to PRISM ARC whenever the surplus falls below the Utah statutory minimum.*

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## GENERAL BUSINESS

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- 6.A. CEO Contract Renewal (Gina) ..... 58  
*An action to approve the renewal of the CEO's contract, effective July 1, 2023.*
- 6.B. Committee Appointments (Kelli)..... 66  
*An action to appoint members to the various PRISM committees.*
- 6.C. Executive Committee Vacancy (Gina) ..... 100  
*An action to make an appointment to fill the vacancy on the Executive Committee.*
- 6.D.1. 2022 Fall Strategic Planning Retreat Recap (Rick)..... 101  
*An informational report summarizing the retreat discussions.*
- 6.D.2. Retreat Item – PRISM Control (Rick) ..... 107  
*An action to approve moving forward with the evaluation of the various areas of PRISM exercising more control.*
- 6.D.3. Retreat Item – Governance (Rick)..... 110  
*An action to approve moving forward with the evaluation of making changes to PRISM governance.*
- 6.D.4. Retreat Item – Member Engagement (Rick)..... 112  
*An action to approve moving forward with the evaluation of additional means of creating member engagement.*
- 6.E. Public Safety Task Force Discussion Group Update (Rick) ..... 114  
*An informational report regarding the work of the Task Force since the last update.*
- 6.F. Staff Report (Gina)  
*Staff will report on matters of interest to the Committee.*

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## PUBLIC COMMENT

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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## FUTURE MEETINGS

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The next regularly scheduled meeting will be on **Thursday, January 5, 2022, at 10:00 a.m.**, to be held **via Web Conference**.

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## ADJOURNMENT

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**TELEPHONIC ADDRESS LIST**

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<b>PRISM</b>		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
<b>ACCEL/City of Santa Barbara</b>	Mark Howard	735 Anacapa Street Santa Barbara, CA 93101	(805) 897-2654
<b>Contra Costa County</b>	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1408
<b>GSRMA</b>	Scott Schimke	247 West Sycamore Street Willows, CA 95988	(530) 934-5633
<b>Kern County</b>	Matt Gutierrez	1115 Truxtun Ave Bakersfield, CA 93301	(661) 868-3808
<b>Lassen County</b>	Richard Egan	221 S. Roop Street, Suite 4 Susanville, CA 96130	(530) 251-8333
<b>Mendocino County</b>	Heather Rose	501 Low Gap Road, Room 1010 Ukiah, CA 95482	(707) 234-6061
<b>Napa County</b>	Kerry John Whitney	1195 3 <sup>rd</sup> Street, Room 310 Napa, CA 94559	(707) 253-4821
<b>Santa Clara County</b>	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342
<b>Sonoma County</b>	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885
<b>Sutter County</b>	Nathan Black	463 2 <sup>nd</sup> Street Yuba City, CA 95991	(530) 822-7127

**One (1) Vacant Position**