



Office of Self-Insurance Plans

Annual Reporting Updates 2020

Presenters:

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Why?

When?

What?



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OSIP Regulations - Amended

Why?

- Concerns with public employer solvency
- To evaluate public employer financial stability for claim exposure
- Ensure proper funding for past, present and future claim costs
- This aligns the reporting requirements for all self-insured entities, both public and private employers
- Contrary to private self-insured employers, public employers do not have to make a security deposit to secure insolvency issues
- Provides more detailed claim detail for better trending and analysis. This is similar to the data elements reported via the FROI/SROI regular reporting to the DWC.



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OSIP Regulations - Amended

When?

- In December 2018, OSIP posted proposed amendatory language to the Regulations relating to annual reporting for public employers that are self-insured.
- On May 14, 2020, the proposed amendments to the Regulations relating to public agency self-insured annual reporting were approved.
- New Regulations are effective July 1, 2020
- This applies to the FY 19/20 annual reporting **due by October 1st**



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OSIP Regulations - Amended

What?

- New Forms to be completed:
 - Form P-1
 - Form J-1
 - Form AR-2 Addendum



OSIP Regulations - Amended

Regulations Amendments Questions?



OSIP Regulations - Amended

Form P-1: Who completes this form?

- Self-insured employers
 - Active certificate holders
 - Employers not part of a primary JPA for dollar one coverage
 - Revoked certificate holders in which the self-insured employer has continued liability and responsibility for the claims payments and exposure



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OSIP Regulations - Amended

Form P-1: Who does NOT complete this form?

- Self-insured employers that are part of a dollar one primary JPA
 - PWC Members do not complete this form
- JPAs providing dollar one primary coverage
- JPAs providing excess coverage
- Employers & JPAs that do not have a self-insured certificate



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OSIP Regulations - Amended

Form P-1: Data Elements – What's New?

Part B: Employer Profile

- Capital expenditures
- Operating expenditures
- Geographic area of exposure
- Claims Administration: Self-Administered or TPA



OSIP Regulations - Amended

Form P-1: Data Elements – What's New?

Part B: Employer Profile

- Employee Info
 - Total # of employees
 - Full-time equivalent
 - Public Safety
 - Volunteers
 - Court Ordered
 - Top 5 employee classifications with highest frequency of claims



OSIP Regulations - Amended

Form P-1: Data Elements – What's New?

Part B: Employer Profile

- Employee Info continued...
 - Educational Employees: Classified & Certified
 - Educational Employers: Average Daily Attendance
 - Total Wages
 - Public Safety Payroll



OSIP Regulations - Amended

Form P-1: Data Elements – What's New?

Part C: Annual Financial Summary Report

- Most recent audit financial statement
- Most recent actuary report and information
 - Confidence level
 - Discounted rating
- Source of funds for claims benefits and administration



OSIP Regulations - Amended

Form P-1: Data Elements – What's New?

Part D: Balance Sheet and Statement of Revenues

- Assets
- Liabilities
- Net Position (Fund Balances)
- Statement of Revenues and Expenses
- Other Info:
 - Net Position at beginning and end of reporting period
 - Contributions: cash flow or actuarial – confidence level



OSIP Regulations - Amended

Form P-1 Questions?



OSIP Regulations - Amended

Form J-1: Who completes this form?

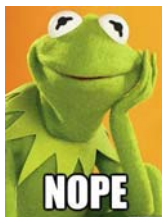
- Self-insured JPA
 - Active certificate holders
 - JPA that provides primary dollar one coverage
 - Includes reporting for all affiliate certificate holders
 - Revoked certificate holders information is limited to the AR-2 and AR-2 Addendum Forms. Employer demographics are not required to be included.
 - JPAs providing only excess insurance coverage are **not** required to complete this form



OSIP Regulations - Amended

Form J-1: Who does NOT complete this form?

- Self-insured employers
- JPAs providing excess coverage
- JPAs that do not have a self-insured certificate



OSIP Regulations - Amended

Form J-1: Data Elements – What's New?

- Same as the information elements described in Form P-1

Plus.....

- Information provided is based on JPA membership combined, versus per employer
- Also need to include # of JPA employees



OSIP Regulations - Amended

Form J-1 Questions?



OSIP Regulations - Amended

AR-2 Addendum: Who completes this form?

- Self-Insured Employers
 - Your claims administrator should complete and provide you this information (same as they do for the Form AR-2)
- JPAs providing primary dollar one coverage
 - Your claims administrator should complete the form for all claims and members combined
- Report is an aggregate of all claims for all years within the self-insured program coverage
 - This report is **not** by each adjusting location like the AR-2

AR-2 Addendum



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OSIP Regulations - Amended

AR-2 Addendum: What's New?



- Report provides a breakdown of the payment and reserve information provided in the Form AR-2
- Example: The Form AR-2 provides the total Medical reserves and paid amounts by fiscal year. The Addendum breaks down the Medical components by payment transaction and coding types (physician, physical therapy, pharmacy, etc.)



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OSIP Regulations - Amended

Form AR-2 Addendum Questions?



OSIP Regulations - Amended

Additional Tidbits:



How to submit:

- Email or mail via USPS to the OSIP assigned employer's analyst
- Future capability to submit via the online reporting services should be enabled by next year's reporting cycle

When to submit:

- Annual reports are **due by October 1st**
- This includes the online employer profile and AR-2, plus the newly added Form P-1/J-1 and AR-2 Addendum.

OSIP Regulations - Amended

Additional Tidbits:



- All information provided through the reporting will be solely used and accessible by OSIP.
- Data will be compiled for benchmarking capabilities.
- Specific individually identifiable employer information provided will not be publically available or posted on the website.
 - e.g. Financial information, premium information, claims administration fees, etc.
- Any information requests by the general public or a specific entity will be in accordance with the California Public Records Act.



Confidential Information

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OSIP Regulations - Amended

Additional Tidbits:

- The Regulations at: <https://www.dir.ca.gov/t8/ch8sb2.html>
- The Forms can be found at: <https://www.dir.ca.gov/OSIP/pubandforms.htm>
- Guidelines/FAQ regarding the new Regulations and reporting requirements can be found at: <https://www.dir.ca.gov/OSIP/New%20Public%20Entity%20Reporting%20Guidelines%202020.pdf>



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Who ya gonna call?

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**We're here
to help!**

OSIP Regulations - Amended

Questions?



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