

CSAC EXCESS INSURANCE AUTHORITY
UNDERWRITING COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority
75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Wednesday, February 5, 2020
1:00 p.m.
First Meeting – 2020

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions5

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....6
An action to select a Chair and Vice Chair for the 2020 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, December 11, 20198
An action to approve the Minutes of the above meeting.
- 3.B. Code of Conduct..... 15
An action to acknowledge receipt of the Code of Conduct.

3.C.	Disclosure of Underwriting Authority.....	18
	<i>An action to acknowledge receipt of the disclosure.</i>	
3.D.	EWC & GL1 Notices of Potential Withdrawal	21
	<i>An action to acknowledge receipt of the notice.</i>	
3.E.	Report of Underwriting Exceptions During 2019	22
	<i>An action to acknowledge receipt of the report.</i>	

INSURANCE PROGRAMS

4.A.	Claims Review Committee Report (Karin)	23
	<i>An informational report regarding recent meetings of the Claims Review Committee.</i>	

Excess Workers' Compensation Program

4.B.1.	Program Structure Review (Brian)	24
	<i>An informational report regarding the current structure of the Program.</i>	
4.B.2.	Claim Summary Report as of December 31, 2019 (Mike P.)	25
	<i>An informational report regarding the EWC Claim Summary Report as of December 31, 2019.</i>	
4.B.3.	Target Funding Guidelines (Brian).....	26
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the amendments to the Target Funding Guidelines.</i>	
4.B.4.	Actuarial Results and 2020/21 Rate Setting (Max/John).....	30
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the rates for funding the 2020/21 year.</i>	
	<ul style="list-style-type: none">• 2020/21 Funding Requirements• Evaluation of Past Funding/Surplus Analysis• Long-Term Investment Assumption	
4.B.5.	2020/21 Renewal (Alliant).....	37
	<i>An action to recommend to the Executive Committee and Board of Directors to approve terms for the 2020/21 renewal.</i>	
4.B.6.	Program Budget Policies (Brian).....	39
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the Program Budget Policies, as recommended.</i>	
4.B.7.	Amendments to EWC Premium Allocation Methodology (Max)	44
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the amendments to the EWC Premium Allocation Methodology.</i>	
4.B.8.	2020/21 Deposit Premium Allocation (Max).....	55
	<i>An informational report regarding the 2020/21 deposit premium allocation.</i>	

4.B.9.	New Member Application – Los Angeles County Law Library (Sarah B.)	64
	<i>An action to approve the Los Angeles County Law Library for participation in the EWC Program, effective March 31, 2020.</i>	

General Liability 1 Program

4.C.1.	Program Structure Review (Brian).....	66
	<i>An informational report regarding the structure of the Program.</i>	
4.C.2.	Claim Summary Reports as of December 31, 2019 (Mike P.).....	68
	<i>An informational report regarding the GL1 Claim Summary Report as of December 31, 2019.</i>	
4.C.3.	Target Funding Guidelines (Gina)	69
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the amendments to the Target Funding Guidelines.</i>	
4.C.4.	Actuarial Results and 2020/21 Rate Setting (Rebekah/John)	74
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the rates for funding the 2020/21 year.</i>	
	<ul style="list-style-type: none">• 2020/21 Funding Requirements• Evaluation of Past Funding/Surplus Analysis• Long-Term Investment Assumption	
4.C.5.	2020/21 Renewal (Alliant).....	83
	<i>An informational report regarding the 2020/21 renewal for the GL1 Program.</i>	
4.C.6.	Program Budget Policies (Brian).....	85
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the Program Budget Policies, as recommended.</i>	
4.C.7.	Amendment to GL1 Premium Allocation Methodology (Rebekah).....	89
	<i>An action to recommend to the Executive Committee and Board of Directors approval of the amendments to the GL1 Program’s Premium Allocation Methodology.</i>	
4.C.8.	2020/21 Estimated Premium Allocation (RW).....	99
	<i>An informational report regarding the 2020/21 estimated premium allocation.</i>	
4.C.9.	Memorandum of Coverage (MOC) Amendments (Heather)	107
	<i>An action to recommend to the Executive Committee and Board of Directors to approve the proposed revisions to the GL1 Program MOC, and to approve sending the MOC to the GL1 Program membership for review and comment.</i>	
4.C.10.	Additional Covered Party – Cazadero Community Services District (Sarah B.).....	142
	<i>An action to approve the Cazadero Community Services District as an additional covered party to CAPRI, retroactively effective October 25, 2019.</i>	

GENERAL BUSINESS

- 5.A. Standard Operating Procedures (SOP)..... 143
An information report regarding the Committee’s SOP.

- 5.B. 2019 Fall Retreat Recap (Gina/Scott Schimke)..... 162
An informational report regarding the 2019 fall Retreat.

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

The next scheduled meeting will be on **Wednesday, March 4, 2020, at 1:00 p.m., at the Hilton Arden West** to be held in conjunction with the Board of Directors meeting.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.