

**PUBLIC RISK, INNOVATION, SOLUTIONS AND MANAGEMENT
(PRISM)**

FINANCE COMMITTEE

FINAL AGENDA

Web Conference/ Telephonic Meeting https://zoom.us/ Teleconference Number: Use Call Me or 669-444-9171 Meeting Number: 858 9017 8511	Tuesday, February 14, 2023 10:00 a.m. First Meeting – 2023
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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions5
- 1.B. Web Conference Protocol

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....6
An action to select a Chair and Vice Chair for the 2023 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

3.A.	Approval of Minutes, December 8, 2022.....	8
	<i>An action to approve the Minutes of the above meeting.</i>	
3.B.	Interim Financial Statements as of December 31, 2022.....	11
	<i>An action to acknowledge receipt of the Interim Financial Statements.</i>	
3.C.	Summary of Interim Financial Statements as of September 30, 2022	35
	<i>An action to acknowledge receipt of the Summary of Interim Financial Statements.</i>	
3.D.	Code of Conduct.....	38
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.E.	Standard Operating Procedures (SOP).....	41
	<i>An action to acknowledge receipt and approve changes to the Standard Operating Procedures.</i>	

GENERAL BUSINESS

4.A.	PRISM Treasurer’s Report and Portfolio Update for December 31, 2022 (Chandler)	57
	<i>An informational report regarding the December 31, 2022 Treasurer’s Report and Portfolio.</i>	
4.B.	2023/24 Fiscal Year Internal Borrowing Rate (Trina).....	229
	<i>An action to recommend to the Executive Committee and the Board of Directors to approve setting the Internal Borrowing Rate for 2023/24.</i>	
4.C.	PRISM Investment Policy (Puneet).....	232
	<i>An action to recommend to the Executive Committee and Board of Directors to ratify the PRISM Investment Policy with no changes.</i>	
4.D.	Policy & Procedures (Alana).....	253
	<i>An informational report regarding a project to document the current procedures and internal controls over financial reporting.</i>	
4.E.	2022 Fall Retreat Recap (Gina/Chair).....	260
	<i>An informational report regarding the 2022 Fall Retreat.</i>	
4.F.	Member Services Update (Maria).....	266
	<i>An informational report on recent updates to services available to PRISM members.</i>	
4.G.	Staff Report (Puneet)	
	<i>Staff will report on matters of interest to the Committee.</i>	

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Wednesday, April 12, 2023, at 10:30 a.m.**, to be held at the **PRISM office in Folsom.**

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC LIST

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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
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CSRM	Yolanda Comer – Alt	1950 S. Sunwest Lane, Suite 100 San Bernardino, CA 92408	(909) 763-4900
Kern Co. Hospital Auth	Steven Chandler	1700 Mt Vernon Avenue Bakersfield, CA 93306	(661) 326-2868
City of El Cajon	Mike James	1060 Vernon Way El Cajon, CA 92020	(619) 441-1661
MPA	Frank Williamson	1911 San Miguel Drive, Suite 100 Walnut Creek, CA 94596	(925) 943-1100
City of Rialto	Rafael Trujillo	150 South Palm Avenue Rialto, CA 92376	(909) 820-2689 (909) 562-2051
SMCSIG	Sharon Vishwa	1791 Broadway Street Redwood City, CA 94063	(650) 474-8412
Sutter County	Nathan Black	463 2nd Street Yuba City, CA 95991	(530) 822-7127
Trindel Insurance Fund	Jack Contos – Alt	51 Arbuckle Ct. Weaverville, CA 96093	(530) 623-2322