

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

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Web Conference/Telephonic Meeting	Thursday, September 7, 2023
<a href="https://zoom.us">https://zoom.us</a>	10:00 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171	Tenth Meeting – 2023
Meeting Number: 843 8266 0801	

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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions ..... 10
- 1.B. Web Conference Protocol

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, June 1, 2023..... 11  
*An action to approve the Minutes of the above meeting.*
- 2.B. Approval of Minutes, June 13, 2023 ..... 22  
*An action to approve the Minutes of the above meeting.*

2.C.	PRISM Membership Applications.....	24
	<i>An action to approve the listed members for membership in PRISM.</i>	
2.D.	Committee Appointments.....	25
	<i>An action to make appointments to various PRISM committees.</i>	
2.E.	2023 Public Entity Board Election Results .....	27
	<i>An action to certify the results of the election.</i>	
2.F.	Informational Reports	
	<i>An action to acknowledge receipt of the reports.</i>	
	1. Disclosure of Settled Claims.....	28
	2. Disclosure of Underwriting Authority.....	31
	3. Premium Billings Update.....	36

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## COMMITTEE REPORTS

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3.A.	Claims Review Committee 2 (Heather) – 6/14/23, 7/12/23, 8/9/23, 9/6/23.....	37
3.B.	Claims Review Committee (Heather) – 6/9/23, 7/14/23, 8/24/23 .....	41
3.C.	Legislative Committee (Jen) – 6/15/23, 8/10/23 .....	44
3.D.	Primary Workers' Compensation Committee (Jen) – 8/23/23 .....	50
3.E.	Property Committee (Gina) – 6/14/23.....	52
3.F.	PRISM Affiliate Risk Captive (Gina) – 6/20/23 .....	53
3.G.	General Liability 2 Committee (Sarah) – 6/14/23, 8/31/23.....	54
3.H.	Underwriting Committee (Sarah) – 6/20/23, 6/27/23, 8/24/23 .....	57
3.I.	Employee Benefits Committee (Sidney) – 7/20/23, 8/17/23.....	61
3.J.	PRISMHealth Committee (Sidney) – 6/28/23, 7/19/23, 8/2/23.....	63
3.K.	Member Services Committee (Charles) – 7/19/23.....	68
3.L.	Technology Committee (Tom) – 7/21/23.....	70

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## FINANCE MATTERS

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4.A.	Request to Waive Late Fees & Penalties (Puneet).....	71
	<i>An action to consider waiving a late fee.</i>	

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## INSURANCE PROGRAMS

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5.A.	2023/24 Renewal Recaps (Sarah/Alliant).....	73
	<i>An informational report regarding the 2023/24 renewals of the casualty programs.</i>	

### Primary Workers' Compensation Program

5.B.	2023/24 Memorandum of Coverage (MOC) Definition of Occurrence (Sarah) ....	76
	<i>An informational report regarding the Definition of Occurrence in the MOC for 2023/24.</i>	

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## GENERAL BUSINESS

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- 6.A. Personnel Sub-Committee Appointment (Gina) ..... 80  
*An action to make an appointment to the Personnel Sub-Committee.*
- 6.B. 2023 Strategic Planning Retreat Topics (Gina) ..... 81  
*Provide direction to staff on the Retreat agenda topics.*
- 6.C. Member Services Update (Rick) ..... 84  
*An informational report regarding member services.*
- 6.D. Staff Report (Gina)  
*Staff will report on matters of interest to the Committee.*

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## FUTURE MEETINGS

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The next regularly scheduled meeting will be on **Thursday, October 5, 2023**, at **9:00 a.m.**, at the **InterContinental the Clement Monterey**, to be held in **conjunction with the October Board of Directors meetings and events.**

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## CLOSED SESSION

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*For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.*

*Pursuant to Government Code Section 54956.9(d)(1), the Committee will hold a closed session to discuss the following claims:*

### CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- 7.A. PRISM v. AmTrust (Mike)

*Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:*

### LIABILITY CLAIM

- 7.B. Furcron v. PERMA – 5/30/20 (Roger)
- 7.C. Gomez v. CA City/PARSAC – 6/4/20 (Carrie)

*Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:*

### LIABILITY AND WORKERS' COMPENSATION CLAIMS

- 7.D. Report of Pending Workers' Compensation and General Liability Claims over \$1M (see attached)

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**ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**EXECUTIVE COMMITTEE**

**TELEPHONIC ADDRESS LIST**

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<b>PRISM</b>		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
<b>ACCEL/City of Santa Barbara</b>	Mark Howard	735 Anacapa Street Santa Barbara, CA 93101	(805) 897-2654
<b>Contra Costa County</b>	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1408
<b>GSRMA</b>	Scott Schimke	247 West Sycamore Street Willows, CA 95988	(530) 934-5633
<b>Inyo County</b>	Aaron Holmberg	1360 N. Main St. Bishop, CA 93514	(760) 872-2908
<b>Lassen County</b>	Richard Egan	221 S. Roop Street, Suite 4 Susanville, CA 96130	(530) 251-8333
<b>Mendocino County</b>	Heather Rose	501 Low Gap Road, Room 1010 Ukiah, CA 95482	(707) 234-6061
<b>San Joaquin County</b>	Tanya Moreno	44 N. San Joaquin St., Suite 330 Stockton, CA 95202	(209) 468-3274
<b>Santa Clara County</b>	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342
<b>Sonoma County</b>	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885
<b>Yolo County</b>	Barbara Lubben	77 W. Lincoln Ave. Woodland, CA 95695	(530) 666-4456 Xt. 202

There is one (1) vacant position.