

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

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InterContinental The Clement Monterey  
750 Cannery Row  
Monterey, California 93940  
(831) 375-4500

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Thursday, October 5, 2023  
9:00 a.m.  
Eleventh Meeting – 2023

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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1.A. Establishment of Quorum/Roll Call .....4

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, September 7, 2023.....6  
*An action to approve the Minutes of the above meeting.*

2.B. PRISM Membership Applications ..... 12  
*An action to approve the listed members for membership in PRISM.*

2.C. Informational Reports  
*An action to acknowledge receipt of the reports.*

1. Interim Financial Statements as of June 30, 2023.....	13
2. Disclosure of Underwriting Authority.....	64
3. Report on the Budget.....	68

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## COMMITTEE REPORTS

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3.A. Claims Review Committee (Heather) – 9/8/23.....	72
3.B. Legislative Committee (Jen) – 9/21/23.....	73
3.C. Member Services Committee (Rick) – 9/20/23.....	77
3.D. Technology Committee (Tom) – 9/22/23.....	79
3.E. General Liability 2 Committee (Mike) – 9/25/23.....	81
3.F. Medical Malpractice Committee (Sarah) – 9/26/23.....	82
3.G. PRISMHealth Committee (Sidney) – 9/27/23.....	83
3.H. Finance Committee (Puneet) – 9/19/23.....	84

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## FINANCIAL MATTERS

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4.A. Riverside Co. Request for Reconsideration to Waive Late Fees & Penalties (Puneet).....	85
<i>An action to reconsider the County's request to waive late fees and penalties for late payment of premium pursuant to Article 31 of the JPA Agreement.</i>	
4.B. City of San Bruno Request to Waive Late Fees & Penalties (Puneet).....	88
<i>An action to consider waiving late fees and penalties for late payment of premium for the City of San Bruno.</i>	

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## INSURANCE PROGRAMS

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5.A. Fiscal Year 2024/25 Budget Estimates & Process (Sarah).....	90
<i>An informational report regarding the early budget estimates for 2024/25.</i>	
5.B. Monthly Loss Data Reporting Update (Gina).....	91
<i>An informational report regarding the implementation of monthly loss data reporting.</i>	
5.C. Program Performance Reports as of June 30, 2023 (Mike).....	92
<i>An informational report regarding the Program Performance Reports.</i>	

### Excess Workers' Compensation Program

5.D. Commutation of 2022/23 Statutory Policy with Liberty (Sarah).....	103
<i>Recommend to the Board of Directors to approve commuting the 2022/23 EWC Program Statutory policy with Liberty Mutual.</i>	

### General Liability 1 Program

5.E. \$5M x \$5M Layer Additional Aggregate Limit (Sarah).....	105
<i>An informational report regarding additional aggregate limit for the Program.</i>	

## Master Rolling Owner Controlled Insurance Program

- 5.F.1. State of the Program (Alliant) ..... 106  
*An informational report regarding the MR OCIP.*
- 5.F.2. New Member Application – Colusa County (Alliant)..... 108  
*An action to approve the County for participation in the MR OCIP.*

## Miscellaneous Program

- 5.G.1. 2024/25 Pollution Program – Change to Schedules (Alliant) ..... 109  
*An informational report regarding the change to schedules in the Program beginning with 2024/25.*
- 5.G.2. Cyber: New Member Application – City of Corona (Alliant)..... 110  
*An action to approve the City for membership in the Cyber Liability Program.*
- 5.G.3. Cyber: Cybersecurity Audit Services (Alliant)..... 143  
*An action to approve the control measure verification process for Cybersecurity Audit Services in the Cyber Liability Program.*

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## GENERAL BUSINESS

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- 6.A. 2023 Strategic Planning Retreat Topics (Gina) ..... 112  
*An action to set the agenda for the 2023 Strategic Planning Retreat.*
- 6.B. PRISM ConcernPlus First Responder Program (Sidney)..... 113  
*An informational report regarding the launch of the First Responder Program.*
- 6.C. Personal Lines Insurance Program (PLIP) – Update (Sidney) ..... 123  
*An informational report regarding changes to the PLIP.*
- 6.D. PRISM Communications Report (Rick)..... 132  
*An informational report regarding PRISM communications.*
- 6.E. Staff Report (Gina)  
*Staff will report on matters of interest to the Committee.*

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## FUTURE MEETINGS

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The next regularly scheduled meeting will be held on **Thursday, December 7, 2023**, at **10:00 a.m.**, to be held **at the PRISM office in Folsom.**

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## ADJOURNMENT

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*