

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting	Thursday, January 6, 2022
https://zoom.us	9:00 a.m.
Teleconference Number: Use Call Me Option or 346-248-7799	First Meeting – 2022
Meeting Number: 893 6058 8666	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions9

- 1.B Web Conference Protocol

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, December 9, 2021 11
An action to approve the Minutes of the above meeting.

- 2.B. Code of Conduct..... 22
An action to acknowledge receipt of the Code of Conduct.

2.C.	Committee Appointment	25
	<i>An action to fill a vacancy on the Underwriting Committee.</i>	
2.D.	Informational Reports	
	<i>An action to acknowledge receipt of the reports.</i>	
	1. Disclosure of Settled Claims.....	26
	2. Disclosure of Underwriting Authority.....	29
	3. Notices of Intent for Potential Withdrawal	32
	4. Interim Financial Statements as of September 30, 2021	33

COMMITTEE REPORTS

3.A.	Claims Review Committee – 12/10/21.....	61
3.B.	Finance Committee – 12/13/21	62
3.C.	Property Committee – 12/13/21	64
3.D.	Medical Malpractice Committee – 12/15/21.....	66
3.E.	Employee Benefits Committee – 12/16/21	67
3.F.	PRISMHealth Committee – 12/16/21	68
3.G.	Governance Sub-Committee – 12/17/21	70

INSURANCE PROGRAMS

Primary Workers' Compensation Program

4.A.	2022/23 Reinsurance Renewal Update (Alliant).....	71
	<i>An informational report regarding the status of the 2022/23 renewal.</i>	

Excess Workers' Compensation Program

4.B.	2022/23 Reinsurance Renewal Update (Alliant).....	72
	<i>An informational report regarding the status of the 2022/23 renewal.</i>	

General Liability 1 Program

4.C.1.	2022/23 Reinsurance Renewal Update (Alliant).....	75
	<i>An informational report regarding the status of the 2022/23 renewal.</i>	
4.C.2.	Update on Current Funding Position and LPT (Rebekah/John)	77
	<i>An informational report regarding the Program's current funding position and the LPT.</i>	

- 4.C.3. Amendments to the Premium Allocation Methodology (Rebekah)..... 80
An action to recommend to the Board to approve amendments to the premium allocation methodology.

General Liability 2 Program

- 4.D. 2022/23 Reinsurance Renewal Update (Alliant)..... 88
An informational report regarding the status of the 22/23 renewal.

Master Rolling Owner Controlled Insurance Program

- 4.E. Program Budget Policies (Rebekah) 91
An action to approve amendments to the MR OCIP Budget Policies.

FINANCIAL MATTERS

- 5.A. 2021 Annual Comprehensive Financial Report (ACFR) (Puneet)..... 93
An informational report regarding the ACFR, as of June 30, 2021.
- 5.B. PRISM Affiliate Risk Captive (ARC) Audit Report (Puneet)..... 111
An informational report regarding the ARC audit report as of June 30, 2021.
- 5.C. Resolution – Budget Revision (Alana)..... 123
An action to recommend to the Board of Directors to approve Resolution B22-001 regarding budget revisions.
- 5.D. 2022/23 Major Budget Items (Gina)..... 129
Provide direction to staff regarding new items of significance for inclusion in the proposed 2022/23 Budget.

GENERAL BUSINESS

- 6.A. Standard Operating Procedures (SOP) (Gina) 132
An informational report regarding the SOP.
- 6.B. Executive Committee Vacancy (Gina) 153
An action to fill an upcoming vacancy on the Executive Committee.
- 6.C. Policy Regarding Member's Participation in Closed Session Discussion Regarding a Claim from that Member's Entity (Mike)..... 154
An action to approve a policy regarding when, and to what extent, a member's representatives can participate in a closed session discussion on a claim brought against the member.
- 6.D. 2021 Crisis Incident Management Services Usage Report (Rick) 156
An informational report regarding the usage of the Crisis Incident Management services in 2021.
- 6.E. Update on the Development of Proprietary Claims System (Tom) 158
An informational report regarding development of PRISM's proprietary claims system.

- 6.F. 2022 Strategic Planning Retreat Dates (Gina)..... 159
An action to set dates for the 2022 Strategic Planning Retreat.
- 6.G. Sacramento Board Meeting Contract with Hilton (Alicia) 160
Provide direction to staff on whether to pursue cancellation of the Hilton contract.
- 6.H. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Thursday, February 3, 2022, at 10:00 a.m.**, to be held **at the PRISM office in Folsom** or via **Web Conference**.

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.9(d)(1), the Committee will hold a closed session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- 7.A. PRISM v. AmTrust (Mike)
- 7.B. CSAC EIA v. Elliott Homes, Inc., et al. (Mike)

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:

LIABILITY AND WORKERS' COMPENSATION CLAIMS

- 7.C. Report of Pending Workers' Compensation and General Liability Claims Over \$1M (see attached)

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

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First Meeting – 2022

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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
ACCEL/City of Santa Barbara	Mark Howard	735 Anacapa Street Santa Barbara, CA 93101	(805) 897-2654
Contra Costa County	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1408
GSRMA	Scott Schimke	247 West Sycamore Street Willows, CA 95988	(530) 934-5633
Kern County	Matt Gutierrez	1115 Truxtun Ave Bakersfield, CA 93301	(661) 868-3808
Lassen County	Richard Egan	221 S. Roop Street, Suite 4 Susanville, CA 96130	(530) 251-8333
Mendocino County	Heather Rose	501 Low Gap Road, Room 1010 Ukiah, CA 95482	(707) 234-6061
Merced County	James Brown	2222 M Street Merced, CA 95340	(209) 385-7595
Napa County	Kerry John Whitney	1195 3 rd Street, Room 310 Napa, CA 94559	(707) 253-4821
Santa Clara County	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342
Sonoma County	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885
Sutter County	Nathan Black	463 2 nd Street Yuba City, CA 95991	(530) 822-7127