

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

---

75 Iron Point Circle, Suite 200  
Folsom, California 95630  
916-850-7300

Thursday, December 7, 2023  
10:00 a.m.  
Twelfth Meeting – 2023

---

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

---

**ROLL CALL/INTRODUCTIONS**

---

- 1.A. Establishment of Quorum/Introductions .....4

---

**CONSIDERATION OF OFF AGENDA ITEMS**

---

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

---

**PUBLIC COMMENT**

---

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

---

**CONSENT AGENDA**

---

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, October 5, 2023.....5  
*An action to approve the Minutes of the above meeting.*
- 2.B. Informational Reports  
*An action to acknowledge receipt of the following reports.*
- 1. Report on Fifteenth Annual Public Entity Membership Meeting ..... 14
  - 2. Disclosure of Underwriting Authority ..... 18
  - 3. PRISM Membership Applications ..... 23
  - 4. Notices of Intent for Potential Withdrawal ..... 24

---

## COMMITTEE REPORTS

---

3.A.	Claims Review Committee 2 – 10/11/23, 11/8/23 (Heather) .....	25
3.B.	Claims Review Committee – 10/13/23, 11/17/23 (Heather) .....	27
3.C.	Legislative Committee – 10/12/23 (Jen).....	29
3.D.	Primary Workers’ Compensation Committee – 12/6/23 (Jen).....	31
3.E.	Underwriting Committee – 10/26/23, 12/6/23 (Sarah).....	32
3.F.	Medical Malpractice Committee – 11/30/23 (Sarah) .....	34
3.G.	General Liability 2 Committee – 10/25/23, 11/30/23 (Mike).....	35
3.H.	Property Committee – 11/17/23 (Mike).....	36
3.I.	Governance Sub-Committee – 11/27/23 (Gina).....	37
3.J.	PRISM ARC Board of Directors – 10/16/23 (Gina).....	38

---

## INSURANCE PROGRAMS

---

### Excess Workers’ Compensation Program

4.A.1.	MOC – Definition of Occurrence (Alliant) .....	40
	<i>An informational report on the 2023/24 new definition of occurrence language.</i>	
4.A.2.	2022/23 Payroll Audit Results (Shane).....	41
	<i>An informational report regarding the 2022/23 payroll audit results.</i>	

### Property Program

4.B.	2024/25 Renewal Update (Alliant).....	43
	<i>An informational report regarding the status of the insurance market and the 2024/25 renewal.</i>	

### Miscellaneous Programs

4.C.1.	Cyber: New Member Application – City of Corona (Sarah) .....	45
	<i>An action to approve the City of Corona for membership in the Program, effective December 7, 2023.</i>	
4.C.2.	Cyber: New Member Application – Humboldt Transit Authority (Erica).....	47
	<i>An action to approve the Humboldt Transit Authority for membership in the Program, effective December 7, 2023.</i>	
4.C.3.	Cyber: New Member Application – Superior Court of CA, Merced County (Erica).....	49
	<i>An action to approve the Superior Court for membership in the Program, effective December 7, 2023.</i>	

---

## GENERAL BUSINESS

---

5.A.	PRISM GL1 SIR (Gina) .....	51
	<i>An action to consider modifying PRISM’s GL1 SIR amount.</i>	

- 5.B. Committee Appointments (Kelli)..... 53  
*An action to appoint members to the various PRISM committees.*
- 5.C. 2023 Fall Strategic Planning Retreat Recap (Rick)..... 83  
*Provide direction to staff on any recommendations coming from the retreat discussions.*
- 5.D. Member Services Update (Rick)..... 90  
*An informational report on current and upcoming member service initiatives.*
- 5.E. Staff Report (Gina)  
*Staff will report on matters of interest to the Committee.*

---

## **FUTURE MEETINGS**

---

- 6.A. 2024 Calendar of Meetings..... 95  
*An action to approve the Committee's 2024 meeting schedule.*

The next regularly scheduled meeting will be on **Thursday, January 4, 2024**, at **9:00 a.m.**, to be held **via Web Conference**.

---

## **CLOSED SESSION**

---

*For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.*

*Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:*

### **LIABILITY CLAIMS**

- 7.A. Nunis, et al. v. City of Chula Vista (Katie O.)
- 7.B. Barbosa, et al. v. Shasta County (Katie O.)
- 7.C. Davis, et al. v. City of Encinitas (Katie D.)
- 7.D. Hartman v. City of Lancaster (Katie D.)

---

## **ADJOURNMENT**

---

*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*